

Requirements for Admission | School of Ministry

Application Deadlines:

| Start Term | Priority Deadline | Scholarship Deadline | Final Deadline |
|------------|-------------------|----------------------|----------------|
| Fall | March 1 | May 1* | July 1 |
| Spring | October 1 | N/A | November 15 |
| Summer | N/A | N/A | April 1 |

*Deadline for scholarship consideration

1. Application Form and Fee

___ Completed online application (fee is paid at the end of the application).

2. Essay

___ Essay should be at least 500 words and approximately 2-5 pages and should incorporate the following topics:

M.A. in Ministry:

- *What are your personal and professional goals and how would a degree from Richmont help you obtain these goals?*
- *What significant event(s) and/or influence(s) have helped shape your present values and approach to life?*
- *Describe your conversion experience and/or other important events in your Christian walk.*

M.A. in Spiritual Formation and Direction | Graduate Certificate in Spiritual Direction:

- *Describe your current sense of leading and/or call to spiritual direction.*
- *As you assess where you are in your journey, describe both your strengths as well as the areas where you feel growth is most needed and desired.*
- *Who has affirmed and supported you in your pursuit of further training and in what setting do you expect to serve?*
- *In what ways have you provided spiritual guidance to others?*

This statement will be examined to determine your writing ability and will be rated according to the clarity of thought, grammar, and readability. It will also be used to learn more about you personally.

3. Resume

___ Submitted with the online application or via email including education, professional or ministerial experience, and volunteer work.



4. Official Transcripts

___ One official transcript from all post-secondary institutions attended. Transcripts must be sent directly from the institution. In order to review your file, we must have an official transcript for every institution attended, even if credits were transferred to another school.

5. Ministry Reference

___ <https://www.richmont.edu/admissions/references/ministry-reference/>

Applicants will be notified when their application is complete. Once completed, the Admissions Committee will review the file. Applicants will be notified regarding their acceptance within 2-4 weeks.

For questions regarding your application, contact your admissions counselor or the Office of Admissions.

Email: admissions@richmont.edu

Phone: 888-924-6774

Address: Richmont Graduate University
Office of Admissions
1900 The Exchange SE,
Building 100
Atlanta, GA 30339